

**Agriculture Department
Karnataka Government Secretariat
M S Building, Bengaluru**

No. AGD / 2020-2021/

06.04.2020

CIRCULAR

Sub: Lockdown due to COVID-19 – Exemption to Bakery & Biscuit, Condiments, Confectionery & Sweet for manufacturing, supply & operating retail outlets-reg

With reference to the above subject and in pursuance of the orders issued by the Government to ensure the supply of essential commodities to tackle the situation aroused due to COVID-19, the fact that bakery products and related items are being consumed by the patients, elderly people, children and general public. The Government of India, vide notification issued by MHA order No. 40-3/2020-DM-I(A) dated:24/03/2020, has permitted the functioning of food units engaged in Bakery & Biscuit, Condiments, Confectionery & Sweet for manufacturing, supply & operating retail outlets with minimum staff / labour. These units shall strictly follow the guidelines / instructions and SOP issued by the Ministry of Health & Family Welfare, Government of India and Department of Health & Family Welfare Government of Karnataka with regard to the preventive measures to be ensured for combating COVID-19 as enumerated in the Annexure to this Circular.

It is stated that all employers shall ensure that these units maintain high standard of health, hygiene, sanitation and social distancing. The units shall not permit serving/dinning in the premises and only parcel/takeaways are permitted.



(Rajender Kumar Kataria)

Secretary to Government

**Agriculture, Horticulture & Sericulture Dept &
State Nodal Officer, Essential Commodities &
Supply Chain Management.**

To

All the Deputy Commissioners/Superintends of police of the Districts

Copy for information and necessary action:

1. Addl. Chief Secretary and Development Commissioner,
2. Commissioner, BBMP,
3. Commissioner of Police, Bangalore City,
4. Secretary, DIPR,
5. Special Secretary, Food Processing & Harvest Technology,
6. Commissioner, Department of Health & Family Welfare, Bengaluru
7. Commissioner for Industrial Development & Director of I & C
8. Commissioner, WDD & Coordinator, SSCMC
9. Managing Director, KAPPEC & Co-Cordinator, SSCMC
10. Private Secretary to Chief Minister, Vidhana Soudha,
11. Personal Secretary to Chief Secretary,
12. All the Bakery related Associations
13. Spare copies

Annexure to Circular No. AGD / 2020-2021/ Dated 06.04.2020.

1. Not to allow any sitting arrangements for customers for dining in the premises and the shop /premises shall be used only for parcel / take away services.
2. Thermal scanners to be used at the entry of factory gate for screening of all employees / workers for temperature. If anyone found with fever needs to be reported to local health department.
3. All employees and visitors must use hand sanitizers / wash mandatorily with soap / soap solution before entering the premises.
4. To provide masks to all the employees and workers and advise them to wear without fail.
5. To keep a safe distance of 1.5 meters between employees / workers to be kept in the factory at any time.
6. Employees to avoid physical greeting
7. To display precautionary measures like Visual Communication – Posters, Banners to be placed at work place in local language and educate employees / workers by public address system at equal intervals, every day.
8. To provide hot water facility for drinking
9. Employees / Workers to carry their own water bottles and maintain high standards of personal hygiene to protect the health of themselves and others by washing hands with soap water every time before and after use of all common facilities
- 10.To ensure regular supply hand sanitizers, soap and running water in the wash rooms
- 11.To make sure housekeeping team is on the job to improve hygiene standards and clean all access gates, hand rails, door handles / knobs frequently, to improve hygiene and make sure was rooms are cleaned frequently

12. In cafeteria / canteen area, canteen workers should wear gloves, masks and maintain hygiene at all times.
13. Any employee / worker having cough, cold, fever or any visible symptoms, are advised to leave the work place under the guidance of HR, Welfare and EHS team.
14. Employees / officers who have undertaken personal / business travel abroad are advised to stay at home for a period of two weeks and seek prior approval of the management before they return to work.
15. To avoid all internal meetings and training programmes involving assembly of employees / officers
16. Biometric to be discontinued
17. To operate the units with bare minimum strength of staff / labour
18. All other preventive measures issued by Ministry of Health & Family Welfare, Government of India and Department of Health & Family Welfare, Government of Karnataka from time to time are to be complied with.
19. Companies / Units to take other preventive measures over & above the mentioned as deemed fit.



(Rajender Kumar Kataria)

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